

**STATE OF IDAHO  
DIVISION OF BUILDING SAFETY  
PLUMBING BUREAU, LICENSING SECTION  
1090 E. WATERTOWER ST.  
MERIDIAN, ID 83642  
(208) 334-3442  
[dbs.idaho.gov](http://dbs.idaho.gov)**

**APPLICATION FOR PLUMBING CONTRACTOR'S LICENSE**

In order to be approved for the Plumbing Contractor examination, the applicant must comply with the provisions of IDAPA 07.02.05.013

IDAPA 07.02.05.013 states in part: A plumbing contractor must be certified as competent by the board and the director of the department before he offers his service to the public. The applicant must provide a minimum of two and one-half (2 1/2) years experience as a journeyman plumber either in the state of Idaho or another State. Such experience may be proven by the submission with the application of a photo copy of the license from another jurisdiction, which has been held for the required period of time. However, if the applicant is from a state which does not require or provide for formal journeyman licensing, then said experience may be proven by the submission of three (3) sworn affidavits (employer verification forms attached) from individuals attesting to the fact that the applicant has had at least two and one-half (2 1/2) years experience as a journeyman plumber. Applications which are incomplete in any detail will be deemed as unacceptable.

**Restrictive Use of Contractor Certificate.** Any individual holding a contractor certificate and designated by a firm to represent that firm for licensing purposes shall represent one (1) firm only, and shall immediately notify the department in writing when his working arrangement with that firm has been terminated for purposes of becoming self-employed or affiliation with another firm, or for any other reason. A license holder cannot represent any other person or firm, self-employed or otherwise, than originally stated on the application for license. When a change is made, the licensee is required to so inform the department. Otherwise, he/she is guilty of transferring the license in violation of Section 54-2610, Idaho Code, and is subject to license suspension, revocation, or refusal to renew under Section 54-2608, Idaho Code, or to prosecution under the provisions of Section 54-2628, Idaho Code.

**Note: A testing service is under contract with the Bureau to administer the examination and a testing fee is required. To purchase the Idaho Business Procedures Reference Manual, contact GITS at 866-237-2218.**

An applicant for testing must submit a completed application to the Plumbing Bureau. Upon application approval, the Plumbing Bureau will issue an **examination registration form** to the applicant, which must be completed by the applicant and submitted to the testing service. **Please Note:** *If the applicant does not take the examination within 1 year of Bureau approval, he/she must reapply to the Plumbing Bureau and resubmit the \$22.50 administrative fee.*

Once the applicant has successfully passed the contractors examination, (a passing score of 75% is required) a two thousand dollar (\$2000.00) surety bond must be in place before the license will be issued. (See attached form)

**PLEASE MAIL THE COMPLETED APPLICATION, THE \$22.50 ADMINISTRATIVE FEE TO ADDRESS ABOVE**

STATE OF IDAHO  
DIVISION OF BUILDING SAFETY  
PLUMBING BUREAU

**FOR PLUMBING BUREAU USE**

**APPROVAL:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**APPLICATION FOR PLUMBING CONTRACTOR'S LICENSE**

Applicant's name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Street) (City) (State) (Zip Code)

Telephone No: \_\_\_\_\_ Cell Ph. No: \_\_\_\_\_ Fax No. \_\_\_\_\_

email: \_\_\_\_\_

Intended Name of Plumbing Business: \_\_\_\_\_

Social Security # : \_\_\_\_\_

Have You Ever Had a Plumber License? \_\_\_\_\_ No \_\_\_\_\_ Yes License # \_\_\_\_\_

Issuing State: \_\_\_\_\_ Type or Grade: \_\_\_\_\_ In force from: \_\_\_\_\_ to: \_\_\_\_\_

**THIS APPLICATION MUST BE SIGNED AND NOTARIZED**

**BY SUBMISSION OF THIS APPLICATION, I STATE THAT I AM FAMILIAR WITH THE PLUMBING LAWS AND RULES OF THE STATE OF IDAHO AND FURTHER AGREE TO COMPLY WITH SUCH LAWS AND RULES.**

**I UNDERSTAND THAT IF I WORK WITH THE TOOLS, I MUST ALSO BE LICENSED AS AN IDAHO JOURNEYMAN PLUMBER IN THE STATE OF IDAHO.**

I, \_\_\_\_\_, being first duly sworn, do hereby certify that the above statements are true and correct.

\_\_\_\_\_  
Signature of Applicant Date

**THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC**

Subscribed And Sworn To Before Me This \_\_\_\_\_ Day Of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF NOTARY

NOTARY PUBLIC FOR: \_\_\_\_\_

COMMISSION EXPIRES : \_\_\_\_\_

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**EMPLOYER'S VERIFICATION FORM**

THIS PAGE MAY BE COPIED AS NECESSARY FOR MORE THAN ONE EMPLOYER.

Applicant Name: \_\_\_\_\_

Dates of Verification: \_\_\_\_\_  
From: (month/day/year) To: (month/day/year)

**THIS APPLICATION MUST BE SIGNED AND NOTARIZED**

This work was performed under the constant on the job supervision of a journeyman plumber and in the employ of a licensed plumbing contractor:

Employer/Contractor: \_\_\_\_\_ License Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**THIS SECTION TO BE COMPLETED BY A NOTARY PUBLIC**

Subscribed And Sworn to before me this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
NOTARY SIGNATURE

NOTARY PUBLIC FOR: \_\_\_\_\_

COMMISSION EXPIRES: \_\_\_\_\_